



MALAYSIAN PLANT PROTECTION SOCIETY (MAPPS)

ETF COMMUNITY GRANT APPLICATION FORM

Proposal Deadline: 15th August 2026

FOR MAPPS SECRETARIAT USE ONLY

Date Received: _____ Reference No: _____

SECTION 1: DETAILS OF PROJECT

1. Proposed Project Title: _____

2. Project Duration (6 to 12 Months):

Duration (Months): _____

Expected Start Date: _____ Expected End Date: _____

3. Total Funding Requested (RM5,000 - RM10,000):

Amount: RM _____

4. Key Focus Cluster (Please tick [X]):

☐ Local Community

☐ Agricultural & Farming Community

☐ Youth

☐ Children or School Education

☐ Others (Please state): _____

SECTION 2: DETAILS OF PROJECT LEADER & TEAM

1. Project Leader Information (Must be an active MAPPS Member):

Full Name: _____

MAPPS Membership No: _____ IC / Passport No: _____

Organization / Workplace: _____

Full Address: _____

Office Phone: _____ Mobile Phone: _____

Email Address: _____

2. Project Team Members Information:

Note: Projects must be executed directly by the team members without hiring external experts.

No.	Full Name	Organization / Department	MAPPS Status (Member/Non)	Role & Expertise
1				
2				
3				

SECTION 3: DETAILS OF TARGET COMMUNITY

Target Community / Partner Organization Name: _____

Full Address of Project Location: _____

Community Leader / Representative Name: _____

Type of Community: ☐ Society ☐ NGO ☐ Community Institution/Organization

Estimated Number of Participants: _____ persons

Contact Details of Representative: Tel: _____ Email: _____

Proof of Collaboration Attached: ☐ Yes (Letter of Acceptance is mandatory)

SECTION 4: PROJECT PROPOSAL DETAILS / PERINCIAN CADANGAN PROJEK

1. Executive Summary (Max 300 words):

[Include background, problem statement, objectives, implementation method, and expected outcomes]

2. Community Problem Statement:

3. Project Objectives / Objektif Projek:

4. Implementation & Knowledge Transfer Methodology:

Mandatory Appendices Checklist (Please attach):

- ☐ Project Activity Flow Chart
- ☐ Project Gantt Chart
- ☐ Project Milestones & Key Performance Indicators

SECTION 5: BUDGET PROPOSAL / ANGGARAN BELANJAWAN

Please ensure all items comply with the simplified financial rules of the ETF Community Grant.

Financial Code (Vot)	Detailed Breakdown & Justification	Total Amount (RM)
Vot 11000 Wages & Allowances	Only for one-off payments to enumerators/assistants. Honorariums for team members or leaders are strictly prohibited.	
Vot 21000 & 24000 Logistik & Rentals	Licensed transportation, venue/equipment hire, program subsistence allowances.	
Vot 26000 Supplies & Materials	Program-specific consumables. Asset purchases are forbidden. Items >RM500 require justification.	
Vot 29000 Professional Services	Printing, photocopying, lab analysis, documentation. Publication capped at RM500. Seminar fees not allowed.	

TOTAL REQUESTED AMOUNT: RM _____

SECTION 6: DECLARATION

1. Declaration by Project Leader:

I hereby declare that all information stated here is true. The MAPPS Secretariat reserves the right to reject or cancel the offer without prior notice if any inaccurate information is given. I also attest that no similar project has been submitted or funded under another grant scheme.

Signature: _____

Date: _____

2. Declaration by Target Community Representative:

We hereby confirm our commitment and full cooperation for this community project. We attest that no similar project is currently active or submitted under any other grant scheme for this location.

Signature & Official Stamp: _____

Date: _____